



COMO  
METROPOLITAN  
MIAMI BEACH

Meetings and Events  
Fact Sheet





COMO Hotels and Resorts celebrates individual spirit. Our properties worldwide are entirely different from each other while sharing respect for exceptional cuisine, meaningful wellness, contemporary design, local culture, environment and service.

We strive to deliver experiences that are unique to you and the country you are visiting, from our city hotels in London, Miami Beach, Perth and Bangkok, to island retreats in the Maldives, Turks and Caicos and Thailand, from wild lodges in Bhutan's Himalayan valleys to resorts in Bali and Italy.

This distinctive COMO approach is what makes our special events stand apart, from high-profile weddings on one of our private islands, to corporate events or incentive trips. Whatever the scale, we obsess about the details, turning ambitious ideas into precious memories worth reliving.



## COMO Metropolitan Miami Beach

2445 Collins Avenue, Miami Beach, Florida, 33140

**T.** +1 305 695 3588 or toll free +1 855 316 2666

**E.** [res.met.mia@comohotels.com](mailto:res.met.mia@comohotels.com)

**W.** [comohotels.com/metropolitanmiamibeach](http://comohotels.com/metropolitanmiamibeach)

COMO Metropolitan Miami Beach is located on Collins Avenue, close to the Bass Museum of Art, the New World Center and the Lincoln Road shopping, restaurant and entertainment districts.

COMO Metropolitan Miami Beach is a 74-room boutique hotel in the heart of the city's Historic District, overlooking America's most iconic beach. It is an essential Miami experience, delivering the perfect blend of rest and revelry, urban modernity and period charm by way of light-filled rooms, a COMO Shambhala Urban Escape wellness centre and leading edge interiors.

Located on Collins Avenue and 24th Street, the hotel encapsulates Miami's lively vibe with staff on hand to share the beach's best-kept secrets while unravelling the city's cultural highlights. The original 1930s building is close to many city hotspots – less than a mile from Lincoln Road for shopping, the New World Symphony's home and the Miami Beach Convention Center. The American Airlines Arena and Miami Beach Golf Course are also nearby – a drive of 15 and five minutes respectively.

Hotel amenities include rooms with views of either the Atlantic Ocean or the Intracoastal Waterway, as well as a bar, yoga terrace, rooftop pool and a contemporary Floridian restaurant, Traymore by Michael Schwartz.



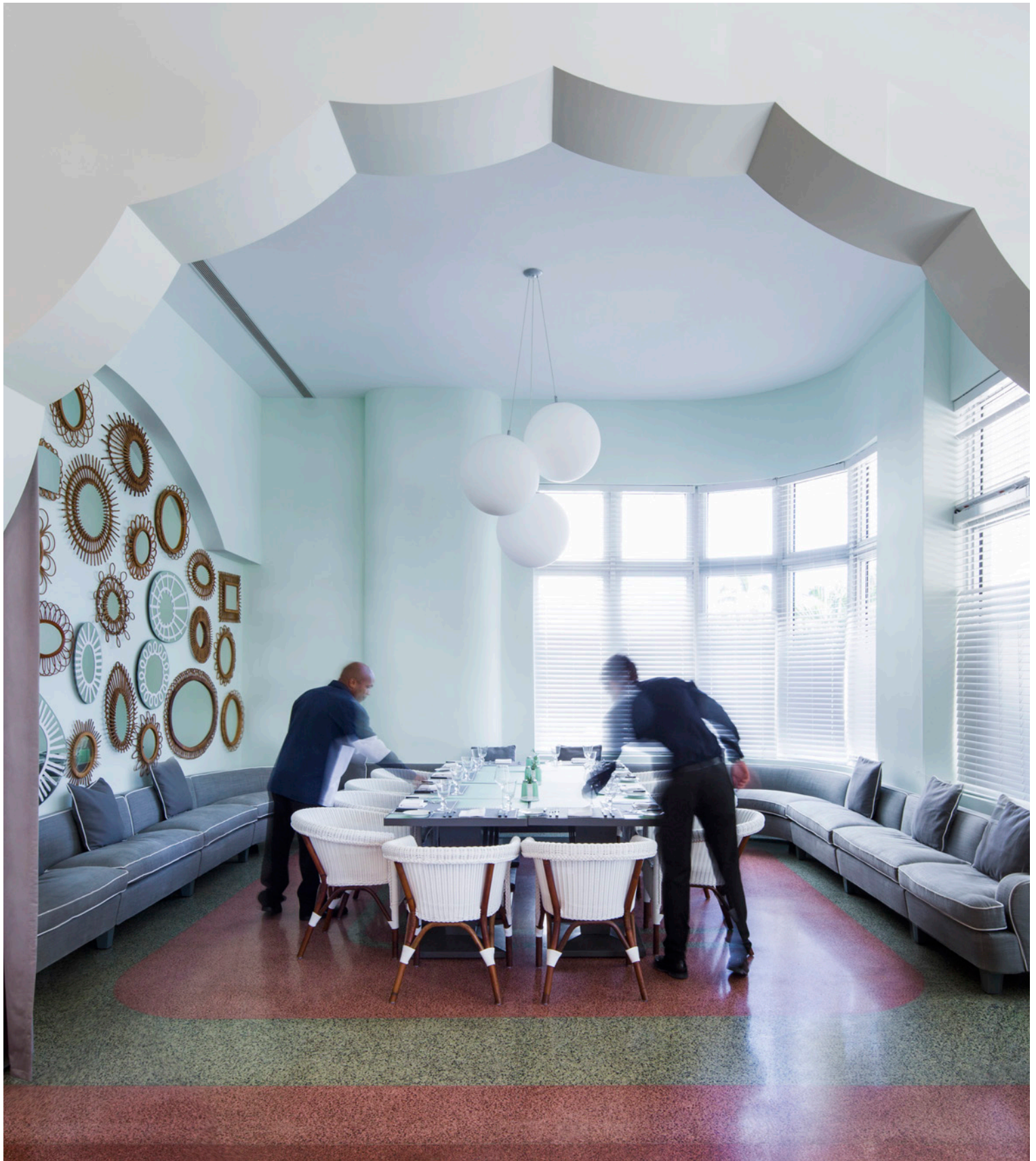
## UNFORGETTABLE EVENTS

When hosting events at COMO Metropolitan Miami Beach, clients can experience a 360-degree personalised service.



## COMO Metropolitan Miami Beach

- Meeting and dining spaces, flooded with natural daylight
- Touch control air-conditioning
- Seasonal dining menu, incorporating the best of local ingredients
- Complimentary IT butler to assist with AV equipment set-up



## Traymore by Michael Schwartz Private Dining Room

Our signature meeting space is the secluded Traymore by Michael Schwartz private dining room, which features a stunning mirror wall and fresh green pastel colours, with a capacity of up to 20 guests. Private access to the Traymore Terrace allows you to have coffee breaks al fresco. In the evening the room is transformed into an intimate dining area for up to 16 guests.



## Traymore by Michael Schwartz

COMO Metropolitan Miami Beach is proud to collaborate with award-winning chef, Michael Schwartz. The cuisine at Traymore by Michael Schwartz combines Schwartz' passion for fresh, clean Floridian flavours and bright, Southeast Asian influences. It is an ideal venue for both small and large events that require a semi-private environment. The venue can seat up to 70 guests.



## Poolside

The poolside area of COMO Metropolitan Miami Beach is located on the east side of the hotel, a few steps from the sand. This is a popular choice for a private al fresco event at night. Our mixologists can create delicious drinks for a cocktail reception of up to 100 guests. For a dinner, up to 70 seated guests can dine on a personalised menu. Prior to your event, you can work with our kitchen team to create something that suits your tastes.





## PRIVATE MEETINGS AND EVENTS

For small events or meetings,  
COMO Metropolitan Miami Beach offers additional options.



## COMO Suite

The COMO Suite is the hotel's luxurious penthouse, located on the top floor with breathtaking views of the Atlantic. Small meetings (up to 14 guests), dinners (up to eight guests) or cocktail receptions (up to 14 guests) can take place here in complete privacy.





## Rooftop Pool Terrace

As part of our COMO Shambhala Urban Escape, the rooftop terrace is a tranquil spot with views over the beach and out to the ocean from alongside the pool. This is an elegant place that can hold up to 20 guests.





## COMO Shambhala Terrace

This terrace is usually used for private yoga classes. As such, it is a peaceful space, offering a view of the Miami skyline and overlooking the Intracoastal Waterway. It is a good venue for an evening cocktail party, accompanied by healthful COMO Shambhala Cuisine canapés. The terrace has a capacity of up to 40 guests.





## Met Room

Located just a block away from COMO Metropolitan Miami Beach – within walking distance, in the Miami Drive pedestrian area – the Met Room is the perfect place for formal meetings and small brainstorming sessions, through to larger exhibitions and conferences. This contemporary space offers three distinct options, depending on your needs. The main Met Room is the largest, with 1,450 square feet that can be configured in a theatre, classroom or boardroom style. Two further rooms holding up to six or eight people, both equipped with modern amenities, can be used for private discussions, smaller occasions or as somewhere to take a break.





## Met Rooms

Met Room: 1,450sq ft, up to 50 guests (set-up options include boardroom, theatre, U-shaped and classroom)

Met Boardroom 1: 230sq ft, up to six guests (boardroom set-up)

Met Boardroom 2: 280sq ft, up to eight guests (boardroom set-up)

|                              | Theatre | Boardroom | U-shape | Classroom | Reception (Standing) | Reception (Seated) |
|------------------------------|---------|-----------|---------|-----------|----------------------|--------------------|
| Met Room                     | 50      | 28        | 28      | 40        | 50                   | 40                 |
| Met Boardroom 1              | N/A     | 6         | N/A     | N/A       | N/A                  | N/A                |
| Met Boardroom 2              | N/A     | 8         | N/A     | N/A       | N/A                  | N/A                |
| Traymore Private Dining Room | 22      | 12        | 20      | 20        | 22                   | 16                 |
| Traymore Terrace             | N/A     | N/A       | N/A     | N/A       | 30                   | 24                 |
| Traymore Restaurant          | N/A     | N/A       | N/A     | N/A       | 100                  | N/A                |
| Poolside                     | N/A     | N/A       | N/A     | N/A       | 100                  | 70                 |
| Rooftop Pool                 | N/A     | N/A       | N/A     | N/A       | 20                   | N/A                |
| COMO Shambhala Terrace       | N/A     | N/A       | N/A     | N/A       | 40                   | N/A                |



## Meet at the Met Experiences

We have a number of experiences available for guests looking for an alternative approach to the standard business meeting, from packages with three-course lunches to events that include cocktails.

### Healthy Meeting

US\$230 per person

- COMO Shambhala welcome pack
- 20-minute pre-meeting stretching and meditation session
- Half-day meeting space
- Tea, coffee and healthy snacks
- Three-course COMO Shambhala Cuisine lunch at Traymore, offering food rich in living enzymes to boost concentration and balance blood sugar levels
- 60-minute COMO Shambhala treatment per person

### All About the Board

US\$110 per person

- Half-day meeting space
- Tea, coffee and snacks
- Three-course lunch at Traymore, featuring classic Floridian seafood dishes and American favourites

### Bonding at the Met

US\$90 per person

- Half-day meeting space
- Tea, coffee and snacks
- One-hour cocktail reception (including house cocktails, house spirits, house wine and beers)

Prices are per person based on a minimum of four attendees, and subject to additional tax and service charge.

# SET-UP FEES

## Set-Up Fee Per Area

|                                     |                                                   |
|-------------------------------------|---------------------------------------------------|
| Traymore Private Dining Room        | US\$650 per event                                 |
| Traymore Restaurant and Bar         | US\$3,000 per event<br>(US\$4,050 in peak season) |
| Traymore Terrace                    | US\$1,050                                         |
| Poolside<br>(available from 7.00pm) | US\$2,850 per event<br>(US\$3,250 in peak season) |
| COMO Shambhala Terrace              | US\$2,050 per event                               |
| Hydro Therapy Rooftop Pool          | US\$1,050 per event                               |
| COMO Suite                          | Set-up fee available on request                   |
| Met Room                            | US\$1,050 per event                               |
| Met Boardroom 1                     | US\$315 per day                                   |
| Met Boardroom 2                     | US\$315 per day                                   |
| Met Room with Met Boardroom         | US\$1,200 per day                                 |

## Sample Equipment and Decoration Fee

|                                                                                                  |                           |
|--------------------------------------------------------------------------------------------------|---------------------------|
| Video Data<br>High-speed internet (5mb automatically included with each event/<br>meeting space) |                           |
| 10mb                                                                                             | US\$150 per day, per room |
| 20mb                                                                                             | US\$250 per day, per room |
| Additional wired internet<br>(mandatory Wi-Fi 10 or 20mb)                                        | US\$45 per day, per line  |

|                          |                   |
|--------------------------|-------------------|
| Displays                 |                   |
| 40-inch TV with stand    | US\$85 per day*   |
| 32-inch TV               | US\$50 per day    |
| Projection screen        |                   |
| 8-inch tripod screen     | US\$50 per day**  |
| Video/data projection    |                   |
| 2000 Lumen LCD projector | US\$300 per day** |
| 6000 Lumen LCD projector | US\$650 per day   |
| Video player             |                   |
| DVD player               | US\$38 per day    |

|                    |                  |
|--------------------|------------------|
| Audio              |                  |
| Four channel mixer | US\$60 per event |

|                       |                  |
|-----------------------|------------------|
| Microphones           |                  |
| Wired hand microphone | US\$45 per event |
| Wireless microphone   | US\$85 per event |

|                               |                 |
|-------------------------------|-----------------|
| Conference Aids               |                 |
| PowerPoint slide remote       | US\$35 per day  |
| PC presentation laptop        | US\$150 per day |
| Flipchart package             | US\$45          |
| Post-it sticky flip chart pad | US\$36          |
| Whiteboard package            | US\$36          |
| Easel/ flip chart stand       | US\$18          |

|                           |                     |
|---------------------------|---------------------|
| Teleconference            |                     |
| Telephone rental          | US\$50 per day      |
| Polycorn conference phone | US\$100 per day     |
| Mandatory phone line      | From US\$45 per day |

|                   |                   |
|-------------------|-------------------|
| Speakers          |                   |
| Bose sound system | US\$225 per event |

|                                                                                                                                           |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Sample Package                                                                                                                            |                   |
| Bose speaker system<br>Wired hand microphone<br>Four channel mixer<br>Power and signal cables<br>Audiovisual table<br>Cord taping service | US\$250 per event |

|                                                   |                           |
|---------------------------------------------------|---------------------------|
| Power                                             |                           |
| Extension cord                                    | US\$15 per day, per cord  |
| Power strip                                       | US\$10 per day, per strip |
| Power package (extension cord and<br>power strip) | US\$50 per day            |

|                                                     |                 |
|-----------------------------------------------------|-----------------|
| Technical assistance                                |                 |
| Available 6.00am to 10.00pm<br>(four hours minimum) | US\$50 per hour |

|                    |                  |
|--------------------|------------------|
| Decoration         |                  |
| Flower centrepiece | From US\$48 each |
| Wedding bouquet    | From US\$50 each |

**Additional audiovisual equipment available on request. All prices are subject to a 20 per cent service charge and a nine per cent sales tax.**

**\*included when booking the Traymore private dining area**

**\*\*included in the MET Room rental fee**





COMO Metropolitan Miami Beach  
2445 Collins Avenue, Miami Beach FL 33140, USA  
E. [res.met.mia@comohotels.com](mailto:res.met.mia@comohotels.com)  
T. +1 305 695 3600  
W. [comohotels.com/metropolitanmiamibeach](http://comohotels.com/metropolitanmiamibeach)





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## CITY HOTELS

### COMO METROPOLITAN BANGKOK

27 South Sathorn Road,  
Tungmahamek, Sathorn,  
Bangkok 10120, Thailand  
T. +66 2 625 3333  
E. res.met.bkk@comohotels.com  
W.comohotels.com/  
metropolitanbangkok

### COMO METROPOLITAN LONDON

Old Park Lane, London W1K 1LB, UK  
T. +44 20 7447 1000  
E. met.lon@comohotels.com  
W.comohotels.com/  
metropolitanlondon

### COMO METROPOLITAN MIAMI BEACH

2445 Collins Avenue, Miami Beach,  
Florida 33140, USA  
T. +1 305 695 3600  
(US Toll Free: +1 855 316 2666)  
E. met.mia@comohotels.com  
W.comohotels.com/  
metropolitanmiamibeach

### COMO THE HALKIN, LONDON

Halkin Street, London SW1X 7DJ, UK  
T. +44 20 7333 1000  
E. thehalkin@comohotels.com  
W.comohotels.com/thehalkin

### COMO THE TREASURY, PERTH AU

1 Cathedral Avenue, Perth,  
WA 6000, Australia  
T. +61 8 6168 7888  
E. como.thetreasury@comohotels.com  
W.comohotels.com/en/thetreasury

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## RESORTS

### COMO CASTELLO DEL NERO, TUSCANY

Strada Spicciano, 7, 50028, Barberino  
Tavarnelle, Tuscany, Italy  
E. castelodelnero@comohotels.com  
T. +39 055 806470  
W.comohotels.com/castelodelnero

### COMO COCOA ISLAND, MALDIVES

Makunufushi, South Malé Atoll,  
Maldives  
T. +960 664 1818  
E. cocoaisland@comohotels.com  
W.comohotels.com/cocoaisland

### COMO MAALIFUSHI, MALDIVES

Thaa Atoll, Maldives  
T. +960 678 0008  
E. maalifushi@comohotels.com  
W.comohotels.com/maalifushi

### COMO PARROT CAY, TURKS AND CAICOS ISLANDS

PO Box 164 Providenciales,  
Turks and Caicos Islands,  
British West Indies  
T. +1 855 727 7682  
E. parrotcay@comohotels.com  
W.comohotels.com/en/parrotcay

### COMO POINT YAMU, PHUKET

225 Moo 7, Pa Klok, Talang,  
Phuket 83110, Thailand  
T. +66 76 360 100  
E. res.pointyamu@comohotels.com  
W.comohotels.com/en/pointyamu

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### COMO UMA CANGGU, BALI

Jalan Pantai Batu Mejan,  
Echo Beach, Canggu,  
Badung 80361, Bali, Indonesia  
T. +62 361 602 2228  
E. como.uma.canggu@comohotels.com  
W.comohotels.com/en/umacanggu

### COMO UMA PARO and COMO UMA PUNAKHA

PO Box 222, Paro, Bhutan  
T. +975 8 271 597  
E. res.uma.bhutan@comohotels.com  
W.comohotels.com/en/bhutan

### COMO UMA UBUD, BALI

Jalan Raya Sanggingan Banjar  
Lungsiakan, Kedewatan, Ubud,  
Gianyar 80571, Bali, Indonesia  
T. +62 361 972 448  
E. uma.ubud@comohotels.com  
W.comohotels.com/umaubud

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COMO SHAMBHALA

### COMO SHAMBHALA ESTATE

Banjar Begawan, Desa Melinggih  
Kelod Payangan, Gianyar 80571,  
Bali, Indonesia  
T. +62 361 978 888  
E. CSestate@comohotels.com  
W.comohotels.com/  
comoshambhalaestate

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