

# THE NEW ~~UN~~NORMAL

## W BARCELONA HEALTH AND SAFETY GUIDE TO COVID-19

Survival guide  
to host  
great meetings and events  
at W Barcelona

# SEE IT FOR YOURSELF



Arrange a VIRTUAL TOUR with our Sales Team and let us show you how we have implemented the below practices and innovations

# MAKE AN ENTRANCE



# ARRIVAL & DEPARTURE EXPERIENCE

MARRIOTT BONVOY MEMBERS  
contactless check-in available

NON-MARRIOTT BONVOY MEMBERS  
express check-in available

- Signage in public areas to remind of social distancing
- Welcome desks with glass partitions
- Waiting room available to scatter large group arrivals
- Maximum of 1 guest per elevator
- Luggage handed individually by each guest
- Check out processed through express check-out and invoice sent by e-mail



# BEDROOM

- **DEEP CLEANING** each guest room between guests. Rooms will be cleaned with hospital grade disinfectants
- **REDUCING** in-stay housekeeping –Rooms refreshed upon guest request
- Linen washed and dried at **71 DEGREES**
- Single use amenities on request
- **SMART ALLOCATION** enforcing distancing and avoiding occupying connecting rooms

# STAFF

- Increased frequency of **CLEANING** in the 'Back of House', where hotel employees work behind the scenes
- Thermal temperature **SCREENING** for all employees
- Increased **TRAINING** and guidance
- Distancing rules enforced in all staff areas
- Increased hygiene measures, added wash/disinfectant stations



# MEETINGS MAGNIFIED



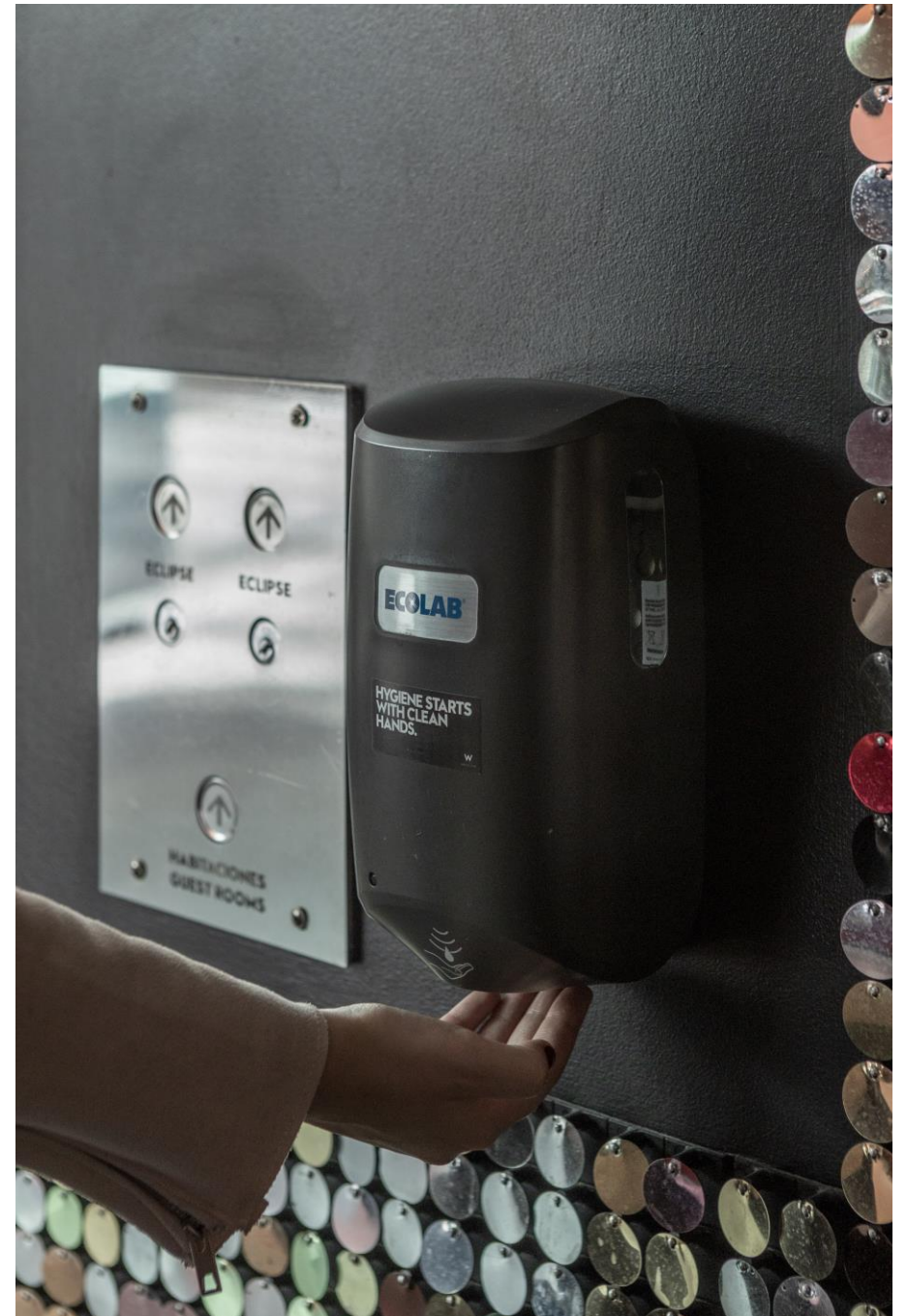
## SPACING & SET-UP

- **REDUCING SEATING CAPACITY** by at least 50%
- **SPACING FURNITURE** in every meeting space according to compliance of minimum 1.5m social distance in between attendees and, where possible, utilizing **OUTDOOR SPACES**
- Minimum 2.5M<sup>2</sup> per guest in open spaces / break areas
- Separate, assigned lunch area for each group
- Markings on flooring indicating access flow for entrance & exit
- Amenity free conference table set-up
- Providing **HAND SANITIZER STATIONS** throughout the meeting spaces



# CLEANING

- Disinfecting frequently touched items such as **ELEVATOR BUTTONS**, **STAIR HANDRAILS** and **DOOR KNOBS**
- Providing **HAND SANITIZER STATIONS** throughout the meeting spaces
- Sanitizing **RESTROOMS** as often as every hour
- Enhanced **CLEANING PROTOCOLS** of the meeting room during breaks





# VIRTUAL MEETINGS & VIDEO CONFERENCING

Let's stay **CONNECTED!**

Enabling **LIVE/VIRTUAL HYBRID MEETINGS** through live-streaming capabilities

Our preferred Audio Visual Supplier has all the resources to set-up Video Conferencing as well as broadcasting live meeting content to either an over flow in-house meeting space or off-property

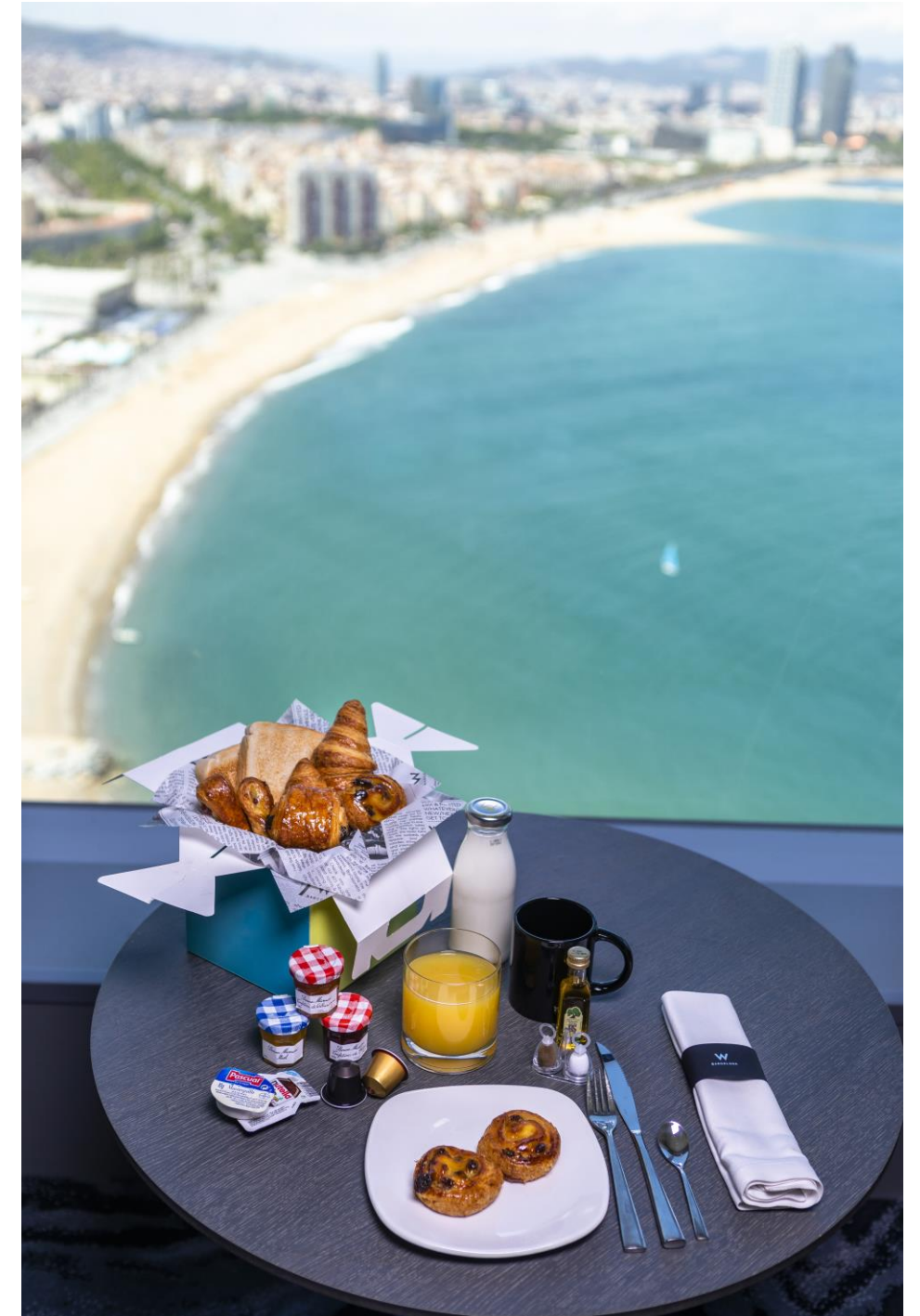
Request your proposal anytime!



# FOOD & BEVERAGE SERVICE

- Encourage **PERMANENT COFFEE AND TEA STATIONS** to avoid clusters ,with floor markings to keep distances
- **LUNCH, DINNER & COFFEE BREAKS** To be tailored to group size, including individual plated service or grab&go options - No buffet
- Utensils and cutlery washed and rinsed at temperatures that eliminate pathogens
- Individual condiments offered
- Disinfection of the tables after each guest

<b>BREAKFAST</b>	Small groups (10 to 50 pax)	Medium groups (51 to 100pax)	Large groups (from 101pax)
In room dining DELIVERY contactless procedure (set menu selection)	X	X	X
Served A LA CARTE	X		
PACKED breakfast	X	X	X



**WE ARE REOPENING ON  
JULY 9**

**EXCITED  
TO PICK UP  
WHERE  
WE LEFT OFF**

